**Employee Attendance Sheet**

**Company Information:**

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| --- | --- | --- | --- |
| **Company Name:** | ABC Enterprises | **Address:** | 123 Office Street, Lahore, Pakistan |
| **Phone:** | +92-300-1234567 | **Email:** | hr@abcenterprises.com |

|  |  |  |  |
| --- | --- | --- | --- |
| **Month:** |  | **Year:** |  |

**Employee Attendance Table**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Employee Name** | **Employee ID** | **Present (P)** | **Absent (A)** | **Leave (L)** | **Total Working Days** | **Days Present** | **Attendance %** |
| Ali Khan | E001 |  |  |  | 30 |  |  |
| Sara Ahmed | E002 |  |  |  | 30 |  |  |
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